

ADMISSIONS POLICY FOR INTERNATIONAL STUDENTS from 2009-2010 Handbook

As a Catholic community, Marian High School welcomes students from other countries for serious study and social integration. In general, the following requirements apply:

International students must be either part of a **formal exchange program** recognized by the NASSP and the State of Indiana, **or** they must be living with an **adult relative** while in attendance at Marian. The approved exchange program must have an accessible **representative** in the United States. It is the responsibility of the exchange program to locate, prepare, and supervise the **host families** for the international students. Those international students who live with a **family member** are expected to remain with that family member for the duration of the student's enrollment at Marian. *In all cases, a guardianship form must be completed and on file in the Registrar's Office.*

All international students must first submit the following to the Admissions Office:

*Complete **profile** and **school transcripts**

*Up-to-date **immunization record** (Requirements are the same as for all students.)

*Marian's "**Enrollment Application**"

*Marian's "**Commitment to Pay Form**"

An admissions interview to assess the communication skills of each student will be conducted via telephone. The student will be accepted or denied after a complete review of the documents and the interview by the **Admissions Committee**.

If accepted, international students must submit to the Admissions Office three to four months in advance the necessary information, forms, and documents for the **I-20**. The official designee of the Diocese of Fort Wayne –South Bend will complete the I-20 process.

International students will only be accepted to attend Marian High School at the start of the school year and are required to stay through the final exams. No second semester acceptances will be considered.

International students are expected to attend **Student Orientation** with the rest of the transfer students and will also attend regularly scheduled group meetings with the Social Worker and/or Guidance Counselor to facilitate the transition into a new school.

International students must demonstrate proficiency in reading, writing, listening, and speaking the English language. Students must submit a **SLEP or TOEFL** score. Admission may be denied because of an unsatisfactory score.

Marian High School does not have an "English as a Second Language" program. International students may be given a placement test in order to facilitate placement in the appropriate classes. International students who have specific requirements from their country or their agency for classes for credit must submit those requirements to the Guidance Department in advance of selecting their classes. The student's academic progress must reflect solid effort by the student. **International students are expected to communicate in English throughout the school day both inside and outside of the classroom in order to improve communication and social integration.** Students are also asked to make their very best effort to integrate socially, even to the point of volunteering his/her time to offer service to the host family, the school, and the community.

International students pay full tuition and fees at the non-parishioner rate. **A fee of \$500 is added to the tuition and fees of international students for the services provided by the Guidance Department.**

Payment of tuition and fees is due before the first day of classes.

International students must meet the same school attendance, dress code, and disciplinary requirements as any other student. See the *Marian Student Parent Handbook* for a complete list of the school rules. Students will be placed on academic probation if they fail two or more classes. See the *Marian Curriculum Guide* for an explanation of academic probation. An Indiana Core 40 diploma will not be issued to any international student unless all of the required coursework has been completed in the United States. International students receive a certificate of attendance and final transcripts from the Guidance Office.